

SCHOOL EMERGENCY DRILLS

2023-2024 Documentation Form

Type of Drill

- 2 Fire Drill (5 Required – 3 must be held by December 1)
_____ Tornado Drill (2 Required – 1 must be held in March)
_____ Lock Down/Shelter in Place Drill (3 Required – 1 must be held by December 1st & at least one after January 1st)

Time of Drill

- Standard Schedule
_____ Class Change
_____ Recess
_____ Lunch
_____ Other _____

Name of Reporting School: Keicher Elementary

Date of Drill: 10-3-23

Time Drill was Held: 10 am

Exact Time Required to Evacuate/Shelter/Secure: 1 minute 50 seconds

Total Participants: 471

Remarks: _____

To date the following drills have been conducted for 2016-2017:

- Fire Drill 2 out of 5
- Tornado Drill _____ out of 2
- Lock Down Drill _____ out of 3

Name of Person Conducting Drill: Lisa Haynes

Title of Person Conducting Drill: Principal

Signature of Building Principal: Lisa Haynes